17 September, 2021

Dear IGS Associate Members,

On behalf of the IGS Standing Election Committee and the Governing Board, I am pleased to announce the 2021 *"Call for Nominations"* for the following IGS Governing Board positions *(Descriptions are provided in Attachment 2):*

- *(1) Analysis Center Representative*
- *(1) Network Representative*
- *(1) Data Center Representative*

As a reminder, the election process approved on 17 May 2021 encourages all Associate Members (AMs) to nominate candidates (including self-nominations) for any of the available positions, as long as both the AM and the candidate are active and in good standing with the IGS. All IGS AMs (i.e., those colleagues receiving this email and listed on the Associate Membership List) are eligible to nominate during the period of **17 September -17 October , 2021**. The election process will be overseen and enforced by the Standing Elections Committee (SEC), this year made up of by Analysis Center Representative, Benjamin Mannel, Network Representative, Ryan Ruddick and, Central Bureau Deputy Director, Mayra Oyola-Merced. Committee members will be responsible for reviewing and approving all Associate Member (AM) applications, and vetting and selecting candidates responding to the Governing Board Call for nominations.

Once the call for nomination ends, the SEC will organize and verify nominations. Candidates will be contacted by end of October to confirm their interest and request *curriculum vitae*, statement of intent, and letter of support from their organization. The election process will be electronic and take place from 15 November to 01 December, 2021, closing at 12:00 pm PST. ***Please make sure the IGS Central Bureau is aware of updates to your email address and/or affiliation.*** The candidate receiving the most votes for each position will be elected to serve a 4-year term starting 01 January 2022.

On behalf of the Standing Election Committee and Governing Board,

Mayra Oyola

Mayra I. Oyola
Executive Secretary of the IGS Governing Board
Deputy Director of the IGS Central Bureau
Representative to the IGS Standing Election Committee

Attachment 1: Associate Membership

As a reminder, the Terms of Reference (ToR) defines an AM as:

"AMs are persons representing organizations that participate in any of the IGS components. The membership is balanced with respect to IGS components, organizational representation and geography, and is meant to represent institutions which contribute significantly to the IGS on a continuous basis.

AMs elect the six members of the GB representing ACs, Data Centers (DCs) and Networks (except for those nominated by the CB). The list of AMs eligible to vote in elections must be approved by the GB prior to the election process. Current and former GB members may maintain active AM status before, during, and after their terms of service to the GB".

Attachment 2: Summary of Responsibilities

Associate Representatives Duties and Responsibilities: Per ToR **"***Associate Representatives embody the **AC, DC**, and **Network** components of the IGS. Candidates for these positions are solicited by an AM Call for Nominations and vetted by the SEC. The SEC then presents at least two candidates for each position to the AM for voting. The election will be determined by the number of votes received from the AMs".*

AC Representative: As the name implies, the AC Representative must be associated to one of the IGS ACs or AACs. The IGS ACs are those groups, recognized by the GB, which are committed to deliver to the IGS some or all of the core products, promptly and reliably. AC Representatives serve as liasions between the ACs, the IGS GB, the IGS AMs, and the greater community; therefore, are responsible to communicate and address concerns over any significant matter regarding the AC processing, products or organization. The AC Representative will, by mutual agreement with AC Coordinator(s) and AC/AAC members, provide feedback on the quality and timeliness of the prospective AC/AAC products. AC Representatives participation is required during IGS GB meetings.

Network Representative: Network Representatives are responsible for improving coordination, reliability and functioning of the IGS Network by serving as liaisons between the greater community and the IGS GB, while promoting use and acceptance of IGS data and products. Network Representatives must be experienced in manning one or multiple IGS ground tracking stations, and are responsible to communicate and address concerns over any significant matter regarding the IGS stations operations and derived products. Network Representatives are required, by mutual agreement with the Network Coordinator, to provide feedback on the quality of stations and station data. Network Representatives participation is required during IGS GB meetings.

Data Center Representative: IGS Data Center Representatives (DCRs) must be actively participating within the activities in one of the Operational, Regional, and/or Global Data Centers (DCs). A DCR should be experienced in duties such as collecting data from GNSS tracking stations and ancillary

equipment, data validation, permanent archival, providing online availability, and transmittal to and equalization with other DC, and serve as liaisons between the greater community and the IGS GB. DCRs are responsible to communicate and address concerns over any significant matter regarding the IGS data. DCRs should also advocate for open access to IGS data and products by IGS participants and all external users.

Further information about Associate Membership application, selection, maintenance, and validation is described in the Associate Member Engagement Process.

Additionally, further information about the election process can be found in the IGS Governing Board Election Process.

Definitions and Descriptions of components within the Governing Board, Committees, Working Groups and others may be found in the IGS Terms of Reference.